



girlsdrivebetter.com 2 Saddlers Court, Oakham Office Park, Oakham, Rutland LE15 7GH

 0333 366 0052  info@girlsdrivebetter.com  www.girlsdrivebetter.com

Privacy Policy

Policywise Ltd and any associated companies or group of firms, are authorised and regulated by the Financial Conduct Authority.

We are committed to maintaining privacy and maintaining the security of any personal information which we receive from you. Please read this statement to understand how we use and protect the information you provide to us.

By entering this site, you consent to the collection, use and transfer of your information under the terms of this statement.

Where we refer to “we” or “Policywise” means Policywise Ltd which is a limited company registered in England and Wales (number 8107294) with its registered office at 2 Saddlers Court, Oakham Office Park, Oakham, Rutland, LE15 7GH and “our” shall be construed accordingly.

Policy Owner

The group policy owner and data controller for this policy is the Managing Director Simon Jackson.

Introduction

This policy sets out the different areas where user privacy is concerned and outlines the obligations and requirements of the users, the website and website owners. Furthermore, the way this website processes, stores and protects user data and information will also be detailed within this policy.

The website

This website and its owners take a proactive approach to user privacy and ensure the necessary steps are taken to protect the privacy of its users throughout their visiting experience. This website complies with all UK national laws and requirements for user privacy.

Use of cookies

What are cookies?

Cookies are small files saved to the user’s computer’s hard drive that track, save and store information about the user’s interactions and usage of the website. This allows the website, through its server to provide the users with a tailored experience within this website.

What do we use cookies for?

We may use cookies to remember personal settings you have chosen at our website. In no other context do we use cookies to collect information that identifies you personally. Most of the cookies we set are automatically deleted from your computer when you leave our website or shortly afterwards.

We use anonymous session cookies (short-term cookies that disappear when you close your browser) to help you navigate the website and make the most of the features. If you log into the website, application or an application as a registered user, your session cookie will also contain your user ID so that we can check which services you can access.

This website uses tracking software to monitor its visitors to better understand how they use it. This software is provided by Google Analytics which uses cookies to track visitor usage. The software will save a cookie to your computer’s hard drive in order to track and monitor your engagement and usage of the website, but will not store, save or collect personal information.

Should users wish to deny the use and saving of cookies from this website onto their computer’s hard drive, they should take the necessary steps within their web browser’s security settings to block all cookies from this website and its external serving vendors.



girlsdrivebetter.com 2 Saddlers Court, Oakham Office Park, Oakham, Rutland LE15 7GH



0333 366 0052



info@girlsdrivebetter.com



www.girlsdrivebetter.com

Personal information

Whilst using our website, software applications or services, you may be required to provide personal information (name, address, email, account details, etc.). We will ensure that all personal information supplied is held securely in accordance with the Data Protection Act 1998. Further, by providing telephone, fax and email details, you consent to Policywise contacting you using that method. You have the right at any time to request a copy of the personal information we hold on you. Should you wish to receive a copy of this, or would like to be removed from our database, please contact us at info@policywise.co.uk.

Information collection and use

How do we collect information?

Policywise collects information in two possible ways: -

- a. *When you directly give it to us ("Directly Provided Data")*
When you sign up for our site, fill out a contact form or communicate with us, you may choose to voluntarily give us certain information – for example, by filling in text boxes or completing registration forms. All this information requires a direct action by you at that time in order for us to receive it.
- b. *When you give us permission to obtain from other accounts ("User Authorised Data")*
Depending on your settings or the privacy policies for other online services, you may give us permission to obtain information from your account with those other services. For example, this can be via social media or by choosing to send us your location data when accessing our website from your smartphone.

How long do we keep your data for?

Policywise will not retain your personal information longer than necessary. We will hold onto the information you provide either while your account is in existence, or as needed to be able to provide the Services to you, or (in the case of any contact you may have with our Contact Centre) for as long as is necessary to provide support-related reporting and trend analysis only.

If legally required or if it is reasonably necessary to meet regulatory requirements, resolve disputes, prevent fraud and abuse, or enforce our Terms and Conditions, we may also retain some of your information for a limited period of time as required, even after you have closed your account, or it is no longer needed to provide the Services to you.

Contact forms

Policywise will not sell or rent your personally identifiable information, gathered as a result of filling out the site contact forms, to anyone.

Choosing how we use your data

We understand that you trust us with your personal information and we are committed to ensuring you can manage the privacy and security of your personal information yourself.

With respect to the information relating to you that ends up in our possession, and recognising that it is your choice to provide us with your personally identifiable information, we commit to giving you the ability to do all of the following: -

- You can verify the details you have submitted to Policywise by contacting our team on 0333 366 0714. Our security procedures mean that we may request proof of identity before we reveal information, including your email address and possible your address.
- You can also contact us by the same method to change, correct, or delete your personal information controlled by Policywise regarding your profile at any time. Please note though that, if you have shared any information with others through social media channels, that information may remain visible, even if your account is deleted.
- You are also free to close your account through contacting us on 0333 366 0714. If you do so, your account will be deactivated. However, we may retain archived copies of your information as required by law or for legitimate business purposes (including to help address fraud and spam).
- You can always feel free to update us on your details at any point by post, email or telephoning.
- You can unsubscribe from receiving marketing emails from us, by emailing us at info@policywise.co.uk. Once you do this, you will no longer receive emails from us.
- You can request a readable copy of the personal data we hold on you at any time. To do this, please contact us on 0333 366 0714.



girlsdrivebetter.com 2 Saddlers Court, Oakham Office Park, Oakham, Rutland LE15 7GH

 0333 366 0052  info@girlsdrivebetter.com  www.girlsdrivebetter.com

Statement changes

Please note, we are constantly reviewing how we process and protect data. Therefore, changes to our policy may occur at any time. We will endeavour to publicise any changes as soon as possible.